

Putnam County Public Library  
Board of Trustees  
February 20, 2024

Vice-president, Leatha Walsh, called the regular meeting to order at 2 pm, in the library conference room. In addition to Leatha, Library Director, Christy Allen, Treasurer Marge Krigbaum, Parliamentarian, Darl Davis, and Secretary, Gloria Smith were present. President, Jane McDonald was absent.

Darl moved to add: executive session, closed session subsections 2. 13, 14 of section 610.021, RSMo. employee evaluation to agenda. Marge seconded. Vote: 4-0-0.

Darl moved to accept agenda as amended. Marge seconded. Vote 4-0-0.

Marge moved to pay \$46, 572.88 (including \$33,853.11 building payment) in bills. Gloria seconded. Vote 4-0-0.

Marge moved to change "through the" to "by" and remove "book" and add "review" to minutes and accept amended minutes. Gloria seconded. Vote 4-0-0.

#### LIBRARIAN'S REPORT:

- a. Twelve people have signed up for Teddy Bear Workshop to be held March 4.
- b. Enfys McMurry will have book signing. Books sell for \$25. Darl moved to buy 30 books to sell (library cost \$15). Marge seconded. Vote 4-0-0.
- c. Monica has trained Christy on cataloging.

#### OLD BUSINESS:

- a. Christy will get bids for cabinets.
- b. Christy will begin ordering Cricket and supplies using Summer Reading Grant.
- c. Brad is working on staff room.
- d. PTO was discussed.
- e. We haven't received Senior Tax Money yet.
- f. Marge agreed to serve second term on board.
- g. Furnace is now fixed.

#### NEW BUSINESS:

- a. Monica was reimbursed because too much had been taken out for Aflac for the last 3 years.
- b. W2s were sent out today. New log in had to be established.
- c. Workshops: Monica and Christy will attend one in Chillicothe on Summer Reading. Monica will attend one in Columbia on MoreNet.
- d. House bill 2498 on election of board members was discussed.

Marge moved to go into closed session at 3:11 pm. Darl seconded. Vote 4-0-0.

At 4:11 Darl moved to go into open session. Marge seconded. Vote 4-0-0.

Marge moved to pay circulation librarian \$13.90 an hour, assistant director \$31,500 annually, and director \$35,500 effective starting January 1<sup>st</sup> 2024. Darl seconded. Vote: Marge: yes, Darl: yes, Leatha: yes. Gloria: no.  
3-1-0

The next board meeting will be Tuesday, March 19, at 2 pm.

Marge moved to adjourn at 4:17 pm. Darl seconded. Vote 4-0-0.

Respectfully submitted,

Gloria Smith

## Closed Meeting Minutes

At 3:11 pm Marge moved to go into closed session, subsections 2, 13, 14, of section 610.021, RSMo for employee evaluations and salary discussion. Darl seconded. Vote 4-0-0.

Board members read employee evaluations. A discussion was held about salaries.

Darl moved to go back into open session at 4:11 pm. Marge seconded. Vote 4-0-0.

Respectfully submitted,

Gloria Smith